

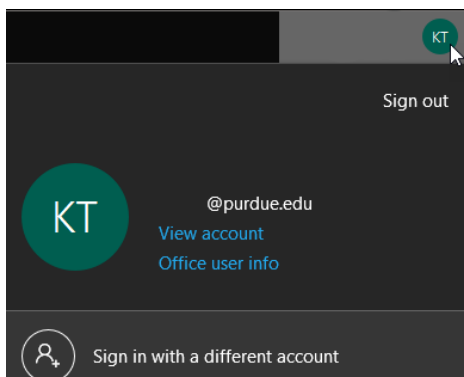
If you do not have Office 365 already installed please follow these [instructions](#).

1) Open Excel Office 365

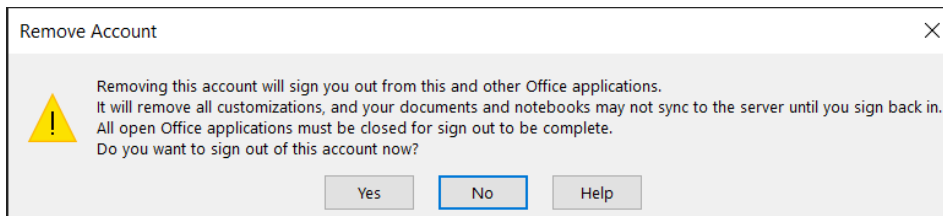


2) In the Upper Right Hand Corner Click your name and sign out.

This step is very important so do not skip it.



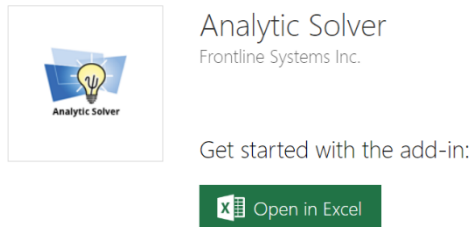
3) Choose yes on the pop-up and then close Excel



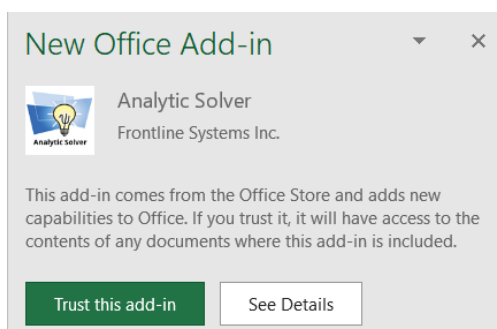
4) Open a browser and then visit the link below.

<https://store.office.com/addinsinstallpage.aspx?rs=en-001&assetid=WA200000018>

5) Click Open in Excel



6) Click Trust this add-in on the right in Excel



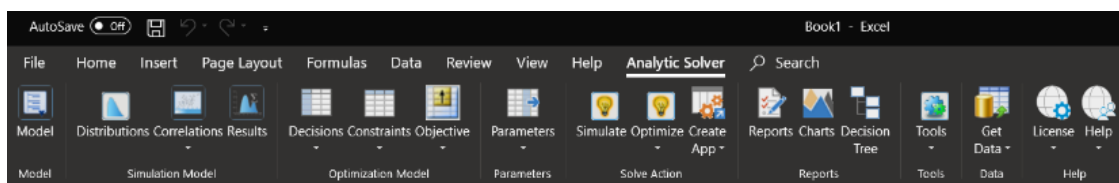
7) Sign back into Excel by clicking sign-in in the upper right-hand corner.



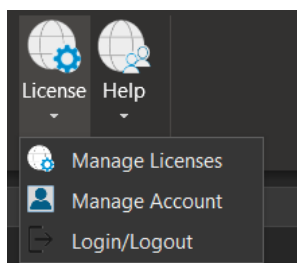
8) Close Excel. **This step is very important so do not skip it.**

9) Open Excel

10) Click the Analytic Solver button in the ribbon bar.



11) Click license and then Login/Logout



12) You'll see a **Login dialog**, pictured on the left below -- you'll use this in the future, whenever you need to login and use Analytic Solver. But right now, click the button **Create an Account** at the bottom. This will display a first **Create New Account** dialog, pictured on the right below.

The image shows two side-by-side screenshots of a web application interface, both titled "Message from Add-in: Analytic Solver".

The left screenshot displays the "Login" dialog. It features the "FrontlineSolvers®" logo and the tagline "The Alternative to Analytics Complexity". Below this, it says "Login to create analytic models, access user guides and examples". There are input fields for "Account Email *" and "Password *". A "Forgot?" link is next to the password field. A "Remember me" checkbox is below the password field. A blue "Login" button is centered. Below the button is a lightbulb icon. At the bottom, it says "New to Analytic Solver?" and has a "Create an Account" button.

The right screenshot displays the "Create New Account" dialog. It also features the "FrontlineSolvers®" logo and tagline. Below this, it says "Create New Account". There are input fields for "Company / University Email *", "First Name *", "Last Name *", "Company / University *", "Country Code *" (with a dropdown menu showing "Canada / United States +1"), "Phone Number *" (with an "Ext" field), and "Next" button. A "Return to Log In" link is at the bottom.

Fill in your valid Purdue email address, first and last name, university name, and phone number. Then click the **Next** button.

The next two dialogs will create your account and software license. In first one (on the left below), in the **User Type** dropdown list, select **Student**. This will automatically select **Academic** in the next dropdown list **Industry**.

Message from Add-in: Analytic Solver

FrontlineSolvers®
The Alternative to Analytics Complexity

Welcome Test9!

User Type *
Student

Industry *
Academic

Course Code ?

Textbook Code ?
COVID-19

Next
Go Back

Message from Add-in: Analytic Solver

FrontlineSolvers®
The Alternative to Analytics Complexity

Secure your Account

Create a Password *

☒ I accept the [Terms & Conditions](#)

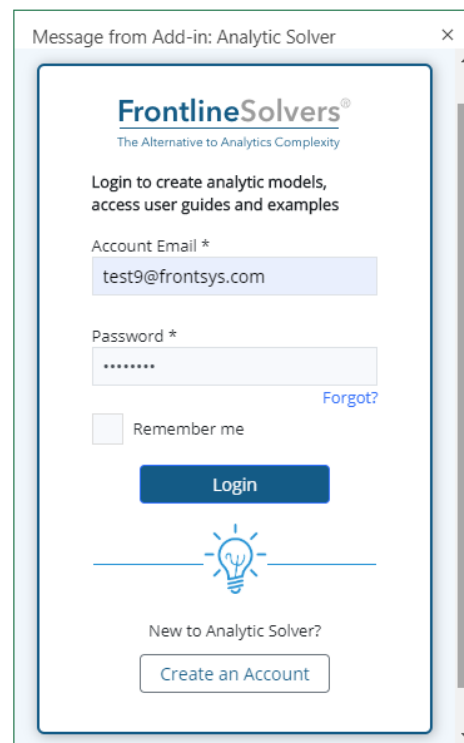
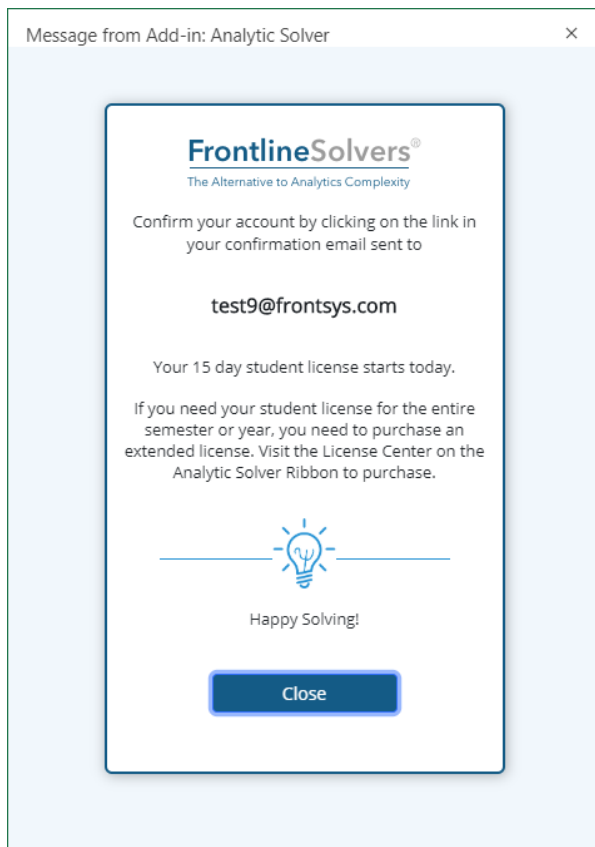
- ✓ Must be at least 7 characters
- ✓ Must have an uppercase letter
- ✓ Must have a lowercase letter
- ✓ Must have a digit

Finish
Go Back

In the **Course Code** field, carefully enter the Course Code you obtained from your professor or university support staff. In the **Textbook Code** field, type **COVID-19**. Then click the **Next** button. Now in the dialog on the right above, enter a password that satisfies the rules listed, and **check the box** to accept the Terms and Conditions (it's a good idea to click the link to display them). Finally, click the **Finish** button,

Step 7. You may see the message "Your 15 day student license starts today" – but because you registered with the **special Course Code** we issued to your university to supplement their student lab licenses, your license will actually last until **June 30, 2020**.

You're practically done! All that remains is to **confirm your email address**: Look for an email message sent to the address you entered (check Clutter or Spam folders if needed), and click the link in that email message to confirm. Once you've done this, return to Excel and the **Analytic Solver tab**, click the **Get Started** button once more to display the Login dialog, and **login** with your email address and password. At this point, all the functionality, Help and example models in Analytic Solver are available to you.



If you have trouble, please start a **Live Chat** here on Solver.com (upper right corner of this page), or send an email to support@solver.com. During the Covid-19 "lockdown", there can be long delays reaching someone by phone -- but our technical support staff is working all the time to handle Live Chats and questions by email.